REPUBLIC OF BULGARIA D.A. TSENOV ACADEMY OF ECONOMICS – SVISHTOV	
FACULTY „MANAGEMENT AND MARKETING“	**DEPARTMENT „STRATEGIC PLANNING“**

Approved by:
RECTOR:
(Prof. Mariyana Bozhinova, PhD)

Approved by the AC, Resolution № 5 / 02.03.2022
Approved by the FC, Protocol № 4 / 16.02.2022
Approved by the DC, Protocol № 7 / 26.01.2022

QUALIFICATION DESCRIPTION

DOCTORAL PROGRAMME

„ORGANISATION AND MANAGEMENT BEYOND THE SPHERE OF MATERIAL PRODUCTION (PUBLIC ADMINISTRATION)“

Educational and scientific degree: **Doctor**		Area of study: **3. Social, economic sciences and law**
Mode of study:	Length of study:	Field of study: **3.7. Administration and management**
Full-time/Unsupervised	**3 years**	
Part-time/Distance	**4 years**	Code of the document: **ED/QD-D-FT/PT/U/D-3/4-3.7-OMBSMP(PA)-FMM-DSP-2022**
Language: **Bulgarian/English/Russian**		

1. General description of the doctoral programme

The doctoral program "Organisation and management beyond the sphere of material production (Public Administration)" at the "D. A. Tsenov” Academy of Economics is in the professional field 3.7. Administration and Management.

The reasons for the development of the program are related to:

• The needs of the public sector of highly qualified specialists of public administration who can carry out independent research for the needs of practice;

• The opportunities of the scientific staff of the Department of Strategic Planning, which has many years of experience in conducting training at PhD and brings together leading lecturers and researchers with solid scientific potential;

• The need to prepare future scientists for the development of the human potential of the department, which has developed and implemented training programs at the Bachelor's and Master Degree in Public Administration.

For its over 65 years of development, the Department of Strategic Planning has built traditions and is constantly expanding its experience in preliminary, mid-term and

ex-post evaluation of dissertations and preparation for defense before an expert panel. In this sense, the scientific unit has established high standards and built a culture of teaching doctoral students. This is a guarantee for the implementation of quality training of PhD students in Public Administration.

2. Learning objectives

The training in the doctoral program aims *to build highly qualified scientists who have scientific and expert competence to solve complex problems of scientific and scientific-applied nature related to the development of the public sector.*

The tasks to be solved in organizing the training of doctoral students in the doctoral program "Organisation and management beyond the sphere of material production (Public Administration)" are in line with the motives for the development of the program and are expressed in:

- Preparation of high-qualified specialists with analytical skills for research, management, consultancy and expert activity for different structures of the public sector;
- Ensuring the interchangeability of the department's scientific staff.

The goals are adapted and harmonized with the dynamic development of applied science and practice. The program is attractive for people who have already acquired a high qualification in the field of public sector management and who wish to develop their knowledge and skills through in-depth independent research.

3. Organisation and length of study

The training in the doctoral program is organized in four forms - full-time, part-time, unsupervised and distance. The term of study is 3 years - for full-time and unsupervised forms and 4 years - for part-time and distance forms of education.

4. Knowledge

Doctoral students who have completed the PhD program "Organisation and management beyond the sphere of material production (Public Administration)" acquire knowledge related to:

- Definition of the research design and the field of the study: purpose, object, subject, hypothetical apparatus and content of the presentation on the topic;
- formulation of the conceptual apparatus of the research;
- Implementation of theoretical and methodological analysis of the object and subject of research;
- Description of the mechanism of functioning of the researched subject, its elements and forms of manifestation, properties, structure, dependencies, functions of manifestation;
- Development of an indicator frame, ie of indicators, their signs and external manifestation through indicators, with the help of which to prove or disprove the research hypotheses;
- Outlining the guidelines for the development of the problems in the public sector and on this basis the possible solutions in the form of a description of processes, development of methodologies, rules, instructions, strategies, programs, recommendations, etc.

5. Skills

PhD students trained in the PhD program "Organisation and management beyond the sphere of material production (Public Administration)" acquire skills for planning and implementation of independent scientific empirical research on public sector issues. In particular, they have skills to:

- Identification of a scientific problem;
- Development and implementing research approaches and methods for studying the subject of research;
- Formulating a research thesis and supporting working hypotheses;
- Verifying arguments to support or reject these hypotheses;
- Collecting, systematizing, processing information applying to the subject of the analysis;
- Interpreting the results obtained and building theoretically cognitive concepts, etc.;
- Application development (questionnaires specifying the main text of productions, illustrative and experimental material: graphics, drawings, tables, etc.) and bibliography on the topic.

6. Competences

PhD students trained in the doctoral program in "Organisation and management beyond the sphere of material production (Public Administration)" have the following competencies:

6.1. Independence and responsibility

- Create and interpret new knowledge in the field of administration and management in the public sector through their own research or other scientific activity;
- Through the acquired new knowledge demonstrate skills for expanding the scope of the hitherto known scientific field and assess the need for up-to-date publications;
- Apply logical thinking, perform problem-oriented analysis and show innovation and creativity in solving non-standard scientific problems;
- Have the ability to self-assess the achievements of research work;
- Have the ability to compose, design, implement and adapt a modern research process with scientific stability.

6.2. Learning competences

Trained PhD students demonstrate the capacity to systematically acquire and understand a significant amount of knowledge from the latest scientific achievements or in the field of professional practice. They gain experience in the field of critical thinking and analysis, in-depth interpretation of acquired knowledge, and the formation of their own scientifically sound and reasoned author's position.

6.3. Communicative and social competences

- PhD students have qualities and skills that require high personal responsibility, self-initiative in complex and unpredictable circumstances, and in a professional environment;
- They demonstrate common capabilities to work out concepts, develop and implement projects to generate new knowledge, apply or understand the most advanced achievements, and adapt projects to unforeseen emerging circumstances;
- They fully communicate with some of the most common European languages.

6.4. Professional competences

- PhD students can apply techniques used in the research process and in the implementation of complex academic research;
- They evaluate information on complex public sector issues, often in the absence of complete data; can present their ideas and conclusions clearly and effectively to specialists and non-specialists;
- They have the ability to self-assess the achievements of research work;
- They have the ability to compose, design, implement and adapt a modern research process with scientific stability.
- They formulate, present and argue clearly and unambiguously ideas, problems and solutions to scientific issues;
- They draw scientifically sound conclusions and define critical points with potential for development of new knowledge and with high practical applicability;
- They have the ability to continue research at increasingly complex levels, which contributes to the development of new techniques, ideas or approaches.

7. Brief description of the academic staff

There are nine lecturers on the main employment contract in the Department of "Strategic Planning". Five of them are habilitated - two professors and three associate professors. There are four assistants, three of whom are chief assistant PhD.

8. Professional realization

Graduates of the doctoral program "Organisation and management beyond the sphere of material production (Public Administration)" can be realized in various fields of science and practice in the public sector at regional, national and international level:

- Senior civil servants in the administration of the Ministers Council, in ministries, in decentralized and deconcentrated structures of the state administration, district administrations, municipalities.
- Civil servants in the administration of the Ministers Council, in ministries, in decentralized and deconcentrated structures of the state administration in Bulgaria, regional administrations, municipalities;
- Lecturers in universities in the country and abroad, training students in administration and management;
- Researchers (postdoctoral students) in university research centers and in non-governmental organizations (think-thank organizations, development agencies, etc.);

- Senior officials in the EU administration;
- Experts and consultants in the sphere of public sector, public policies, work processes, analysis, strategy, etc. in specialized agencies and consulting organizations.

9. Educational and scientific degree and professional qualification

Graduates of the Doctoral Program receive a PhD in Organisation and management beyond the sphere of material production (Public Administration).

Dean: (Prof. Margarita Bogdanova, PhD)

Head of Department: (Assoc. Prof. Evelina Parashkevova-Velikova, PhD)

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CURRICULUM

Doctoral programme
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Language: **Bulgarian/English/Russian**		Effective as from: **2022/2023 academic year**

I. EDUCATIONAL ACTIVITY

№	Type	Code	Subject/Activity	ECTS credits	Form of assessment
1	**F**	Fundamental Courses (doctoral minimum I)		25	exam
		FMM-DSP-D-105	1. Foundations of public administration		
		FMM-DSP-D-106	2 Public management		
2	**F**	Specialized Courses (doctoral minimum II)		25	exam
		FMM-DSP-D-107	1. Regional policy and regional development		
		FMM-DSP-D-108	2. Territorial administration and administrative capacity		
			3. Subject related to the topic of the doctoral degree dissertation		
3	R	FIC-DSSL-D-901	Methodology of science and research	10	c.g.
4	R	FIC-DSSL-D-902	Academic writing and presentation methods	10	c.g.
5	R	FEA-DSAM-D-901	Methodology and methods of empirical research	10	c.g.

6	R		Attendance and participation in courses (seminars, doctoral degree tutorials), conferences and other training activities	5	IS report
			Total:	**85**	
7	F	FMM-DBI-D-901	Information technology	10	c.g.
8	F	FF-DFLT-D-901	English for doctoral degree students (B2)	10	c.g.
9	F	FF-DFLT-D-902	English for doctoral degree students (C1)	10	c.g.
10	F	A master or bachelor degree subject		According to the curriculum of the subject	exam
11	F	Participation in trainings related to the doctoral degree studies		5 for each training	certificate
12	F	Participation in mobility for training or practice purposes		30 for each mobility	Mobility protocol

II. SCIENTIFIC, RESEARCH AND PUBLICATION ACTIVITY

№	Type	Subject/Activity	ECTS credits	Form of assessment
1	R	Publications regulated in group D, indicators 4 – 10 from RIDASRBA	30	IS report
		Total:	**30**	
2	F	Participation in science and research projects	10 per project	contract
3	F	Participation in mobility for research purposes	10 per mobility	Mobility protocol
4	F	Participation with science reports in scientific forums (national or international)	1 for each report	Participation certificate publication
5	F	Publications exceeding the standard of minimum required points regulated in RIDASRBA outside ch. II.1 and II.4	1 for each subchapter	publication

III. PREPARATION OF A DISSERTATION PAPER AND AN ABSTRACT

№	Type	Activity	ECTS credits	Form of assessment
1	R	Dissertation paper, including:	50	Science advisor and a DC protocol
1.1.		Theoretic and research work	10	science advisor
1.2.		Empirical and research work	10	science advisor
1.3.		Preparation of a chapter from the dissertation paper	20	science advisor
1.4.		Submission of a final version to the approval of the DC	10	a DC protocol
2	R	Preparation of an abstract and an original contribution declaration	10	a DC protocol
		Total:	**60**	

IV. TEACHING AND EXPERT ACTIVITY

№	Type	Subject/activity	ECTS credits	Form of assessment
1	E	Delivering a series of lectures and/or seminars according to the curriculum	5	Report from the SA visit

		Participation in expert and consultancy activity		Report by the SA; contract/reference
		Total:	**5**	
1	F	Delivering a series of lectures and/or seminars according to the curriculum	5 ECTS credits for 28 provisional classes	Remuneration form
2	F	Participation in expert and consultancy activity	2 ECTS credits per participation	report by the SA; contract/reference
3	F	Participation in mobility for teaching purposes	10 ECTS credits per mobility	certificate

BASIC COMPONENTS OF THE CURRICULUM

Activity	**ECRS credits**
COMPULSORY ACTIVITIES	
Educational activity	85
Scientific and educational activity	30
Preparation of a dissertation paper and an abstract	60
Teaching and expert activity	5
Total:	180
FACULTATIVE ACTIVITIES	
Educational activity	According to the IS of the doctoral student
Scientific and education activity	
Teaching and expert activity	

DEAN:
(Prof. M. Bogdanova, PhD)

HEAD OF DEPARTMENT:
(Assoc. Prof. E. Parashkevova-Velikova, PhD)